## School Reopening Related to Coronavirus-19/COVID-19 (COVID-19)

**Sunol Classrooms -** Sunol Community School will use the classroom facilities on the North side of campus adjacent to the Sunol Office. Students will not have access to the Sunol Office, the main building, cafeteria, elective classroom spaces or other common indoor areas.

**South County Classrooms-** South County County school will use the classroom facilities on the North side of the South County Annex. Students will not have access to the South County Community Office, the main building, cafeteria, elective classroom spaces or other common indoor areas.

**Group -** Students are assigned to Stable Groups in an effort to maintain social isolation and physical distancing. These cohorts will remain stable in order to prevent the spread of infection.

**Technology for Students -** students have been assigned a chromebook for their use only and will bring to campus when they are on site.

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## Staff

**Safety Equipment and Personal Protective Equipment ("PPE")**

**Masks, gloves, and face shields-** These items are available to staff and provided by the SOC upon request. All staff will be given a set of items for their use and when needed can request additional items from the SOC. Staff may elect to use their own face coverings.

Face coverings are required to be worn at all times by all adults on a school campus indoors or outdoors, except while eating or drinking. Face coverings are not required if a person is alone in an office, classroom, or other space.

**Hand Sanitizer -** All individuals shall make every effort to wash their hands or use hand sanitizer with at least 60% alcohol upon entering SCCOE sites and every time a classroom is entered. Hand Sanitizers are available in each classroom.

**Physical Distancting -** Social/Physical Distancing will, to the extent practicable, adhere to the physical distancing guidelines/requirements issued by the SCCPHD and/or the state of California. No more than the appropriate number of individuals per these guidelines will be allowed in any space on campus.

**Room capacity-** signs will be located outside of each room. Staff will make sure to look into the rooms to ensure there is available capacity to enter.

## Students

Face coverings are required for all students while arriving and departing from school campus; in any area outside the classroom (except when eating, drinking, or engaging in physical activity); while waiting for or riding on a school bus.

If a student engages in inappropriate behavior, the staff is to notify their principal and the administration will take the appropriate steps to address the student's conduct.

Staff will not be required to enforce physical distancing rule violations; however, if they observe such a potential violation, they shall immediately notify their supervisor.

## Hand Washing Requirements

Frequent hand washing for a minimum of 20 seconds minimizes the spread of COVID-19. Sinks are available in each classroom.

All individuals shall make every effort to wash their hands or use hand sanitizer with at least 60% alcohol upon entering SCCOE sites and every time a classroom is entered.

Every classroom and therapy room with a sink, will be stocked with soap (hypo-allergenic if needed for students or staff), hand sanitizer with at least 60% alcohol, and paper towels.

Non-classroom workspaces and common spaces shall be provided hand sanitizer with at least 60% alcohol.

Hand sanitizer with at least 60% alcohol or portable hand washing stations shall be provided at commonly used areas and main entrances and exits.

 All hand washing/hand sanitizing supplies noted above or otherwise provided shall be checked and restocked as quickly as possible and prior to the beginning of each day that staff and/or students are on campus.

## School Entrance and Exit Points

Upon arrival to campus all staff are to use the QR Code linked google form to complete self screening questions each time they visit campus. http://checkin.sccoe.org

There is not an exit form. Staff and students/parents will use this url to select their site and then complete the Qualtrics Symptom Checker.

Sunol and South County community school students and staff will access their classroom through the gate entrance. Sunol staff can enter and exit the Sunol Main Office through front entrance while keeping 6ft distance from each other. Both are to socially distance while entering campus and travel directly to their classroom. Students and staff will exit out the front gate in a socially distant manner.

Staff entering the main building should do so only through the front doors to the main building and exit out the back of the building or, if traveling through the AED office, exit out the side door.

Staggered End of Day - In an effort to encourage social distancing, Sunol and South County students will exit campus in a staggered format. This format will be scheduled to best fit the current size of cohorts and hybrid schedule and shall not extend the work day.

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## Student Break Times

Breaktimes will be scheduled in collaboration with teaching staff.

All break times shall be designed to maintain physical distance requirements and to maintain student group stability.

All break times shall, to the extent possible, be staggered to minimize the number of different people with whom staff and students interact.

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## Meetings and Gatherings:

Meetings shall be held virtually and shall be scheduled during non-instructional time. IEPs, 504, SST, and other similar assessments, etc. shall be conducted in accordance with applicable guidelines.

Large in-person gatherings (e.g. school assemblies) may take place when the CDPH and/or SCCPHD issue such guidelines.

Back-To-School Night and Open House, and in-person Promotion/Graduation meetings or ceremonies for the 2020-2021 school year will be held virtually, unless the Superintendent determines otherwise based on SCCPHD guidelines.

Each student's belongings shall, to the extent possible, be separated and stored in individually labeled storage containers. Each student's belongings are to be taken home each day to be cleaned.

School staff shall limit the number of in-person visits to classroom groups in order to maintain the stability of the groups and to minimize the spread of the illness. Staff not assigned as the primary cohort teacher shall use virtual methods of interacting with the student cohort, to the extent it does not interfere with SPED services or instruction.